



Monterey County Elections

Student Election Official Program

What is the Student Election Official Program?

California Election law permits eligible students to be appointed to work on Election Day at the polls and serve as Election Officials. Students have an opportunity to participate in the community and gain first-hand experience on the operation of a poll site and providing customer service to voters on Election Day. For students to be eligible, teachers will nominate qualified students to serve as Election Officials for each election. Students must be at least 16 years of age at the time of the election, a United States Citizen or will be a citizen at the time of the election, and a high school student in good standing with at least a 2.5 g.p.a. (out of 4.0).

What are we asking teachers to do?

- Inform your students of this unique opportunity to be involved with their government.
- Nominate qualified eligible students to serve as Election Officials.
- Follow up with your students about their Election Day experience.

What will Student Election Officials be expected to do?

- Attend a 2 ½ hour Election Official Training Class.
- Be a member of a 4 or 5 person Precinct Board team and handle specific assignments that lead to the successful operation of a polling place on Election Day.

Note: Election Day can be a long one, 6 a.m. – 10:00 p.m., but it is a great experience!

How will students benefit from the experience of being an Election Official?

- Gain "hands on" experience and learn how local government and elections operate.
- Receive training on how to follow procedures to open and close a polling place, how to provide customer service and assist voters through the legal process, and how to be an important member in a team environment.
- Play an active and important role in their community and gain a lifelong appreciation for the democratic process.

Early involvement in the process has been shown to inspire youth to register and to vote when they turn 18.

- A stipend of \$110 will be paid for each election worked, plus \$25 for attending the training class.



To nominate a student please use the form in the next page.

Question? Please send email to: precincts@MontereyCountyElections.us or call the Precinct Services Division at 796-1487



MONTEREY COUNTY ELECTIONS DEPARTMENT

1370 B South Main St, Salinas, CA 93901 ♦ PO Box 4400, Salinas, CA 93912

Phone (831) 796-1485 Fax (831)755-5485

Web site: www.MontereyCountyElections.us

Application to serve as a Student Election Officer

****PLEASE PRINT****

NOTICE TO APPLICANTS: To qualify as a Student Election Officer or Ballot Processor you must be a high school student in good standing attending a public or private secondary academic institution, and at least 16 years old at the time of the election and a U.S. Citizen. You must also receive a nomination from a teacher and have permission from your parent or guardian. Election Officers must be able to read and write English. Students age 18 and over must be registered to vote. **ELECTION DUTIES REQUIRE A STRONG COMMITMENT to working the duration of the appointment from 6:00 AM UNTIL approximately 10 PM on Election Day with breaks provided throughout.** Additionally, Election Officers must attend a required 2 ½ hour training class.

NAME: _____ DATE OF BIRTH: ____ / ____ / ____

LAST FIRST MI

CLASS STANDING (choose one): Junior Senior AGE: _____

RESIDENTIAL ADDRESS

NUMBER & STREET CITY STATE ZIP CODE

MAILING ADDRESS (If different)

NUMBER & STREET CITY STATE ZIP CODE

TELEPHONE

DAYTIME: _____ EVENING: _____ CELL: _____

EMAIL: _____

Have you ever served or applied to serve as an Election Officer or Ballot Processor in Monterey County?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you willing to work in a precinct other than the one in which you live: If "YES" how far are you willing to travel? _____ miles	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do you have transportation to get to your place of assignment?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are you fluent in a language other than English? If yes, please indicate language (s):	<input type="checkbox"/> YES <input type="checkbox"/> NO
My primary motivation for wanting to work as an Election Officer or Ballot Processor is: <div style="border: 1px solid black; height: 40px; width: 100%;"></div>	

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I am interested in the **Student Election Officer Program** and understand that I must commit to work the entire Election Day on Tuesday, November 4, 2008 from 6:00 AM until all duties are complete at approximately 10:00 PM. I understand I must participate in a required training class that lasts approximately 2 ½ hours. I do have transportation to and from the class and the assigned polling place. I shall earn \$25 for attending class and may earn \$110 OR community service credit for volunteering at a polling place. Furthermore, I understand that it is my responsibility to notify all of my teachers of the date and times I will serve as an Election Officer and will be away from class.

By initialing, my parent/guardian and I agree that we have been informed of the responsibilities inherent in the Election Officer Program as described above and authorize that I am able to perform said duties.

STUDENT INITIALS: _____ PARENT/GUARDIAN INITIALS: _____

I am interested in the **BALLOT PROCESSOR** position. I understand that this position is assigned to the Monterey County Elections Office located at 1370 B South Main St. in Salinas on Saturday, October 25th and/or Saturday, November 1st 2008. I shall serve a minimum of five hours but may serve longer if I choose. As a ballot processor I shall earn community service credit (this is not a paid position). (Lunch is provided).

By initialing my parent/guardian and I agree that we have been informed of the responsibilities inherent in the Ballot Processor position as described above and authorize that I am able to perform said duties.

STUDENT INITIALS: _____ PARENT/GUARDIAN INITIALS: _____

Please have your **NOMINATING TEACHER** complete:

Teacher Name: _____ Contact Number: _____

Email: _____ High School: _____

SIGNATURE OF STUDENT: _____

SIGNATURE OF PARENT/GUARDIAN: _____

SIGNATURE OF TEACHER: _____

FOR ELECTION OFFICE USE ONLY:

Contact Date: _____

Eligible: Y N

Pos: E.O. B.P

Bilingual: Y N

PCNT: _____

Poll Loc: _____

Our staff will contact you with additional information including details of your duties and details of the volunteer stipend. You will receive both phone and written confirmation of your assignment prior to the next election. Please feel free to call Precinct Services at 796-1487 with any questions.

***ON BEHALF OF YOUR FRIENDS AND NEIGHBORS FROM MONTEREY COUNTY WE
THANK YOU FOR APPLYING TO SERVE YOUR COMMUNITY!***

